

Radnor Township, PA

2020 Budget and Five-Year Forecast Implementation Calendar

v.1 – Adopted by the Board of Commissioners | September 9, 2019

v2 – Amended on September 30, 2019



September

3	2020 Budget Kickoff Meeting
4 - 20	Departments: prepare 2020 revenue and expense estimates
9	Regular BOC Meeting
16	BOC: Special Meeting to recap Special Meeting Items during 2019 to-date
23	BOC: Regular Meeting Adopt Prelim. 2020 MMO Resolution [State Law Requirement]
23	Departments: Operating Budgets, Narratives and Capital Plan Numbers Due
23	Departments: Consolidated Fee Schedule Updates are Due
24 - 27	Departments: Budget Review Meetings with Township Manager

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

2 - 4	Finance: Finalize Budget Document
2	Departments: Budget Presentations are Due / Practice Presentation Run Through
7	2019 Special Meeting Recap and BOC Budget Direction Discussion
21	BOC: Regular Meeting Presentation of Township Manager's Recommended Budget and Adoption of [Preliminary] Recommended Comprehensive Budget \$7.06[A](2)
28	BOC: Special Meeting to discuss Budget <ul style="list-style-type: none"> • Department Budget Presentations • Community Organization Presentations

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

11	BOC Regular Meeting
18	BOC: Special Meeting to discuss the Budget
25	BOC Regular Meeting: Introduction of Final Budget Ordinances

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

9	BOC Regular Meeting: Final Public Hearing and Adoption of Budget Legislation: <ul style="list-style-type: none"> • Ord: 2020 Tax Rates Sewer Rent Rates Stormwater Fee Rate • Ord: 2020 Consolidated Fee Schedule • Ord: 2020 Appropriation Budget <ul style="list-style-type: none"> ○ Included w/ Budget: Five Year Capital Program ○ Included w/ Budget: Five Year Financial Forecast • Res: 2020 Wage and Salary Schedule
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December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

§7.06 Adoption procedure for comprehensive budget: [Amended 1-7-2013 by Ord. No. 2012-22^{1A}]