


RADNOR TOWNSHIP
DISBURSEMENTS FOR APPROVAL – BILL LIST #2016-3D
March 24, 2016

Attached is the list of bills to be approved and broken down by Fund in the following table:

Fund (Fund Number)	2016-3D
General Fund (01)	\$ 105,094.73
Sewer Fund (02)	\$ 4,430.54
Storm Sewer Management (04)	\$ 25,822.01
OPEB Fund (08)	\$ 588.63
The Willows Fund (23)	\$ 723.11
Total Accounts Payable Disbursements	\$ 136,659.02
Grand Total – Authorized Disbursement Amount	\$ 136,659.02

The proposed payments have been reviewed by the respective department heads, approved through the Township's purchase order process¹, and then verified and processed by the Finance Department. The non-refund disbursements are within the 2016 budgetary limits (by funds) as set by the Board of Commissioners pursuant to the adoption of the budget at its December 14, 2015 public meeting.



William M. White
Finance Director

¹ Township purchases are required to have an approved purchase order with the exception of payroll, utilities and refunds. Payroll is verified by department heads, submitted to HR for processing, and then is signed off on by the Finance Director. Utilities and refunds are reviewed by department heads and submitted to Finance for processing.

DISBURSEMENTS FOR APPROVAL REPORT #2016-3D

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 01					
DEPT. EARNINGS					
01360	3056	AAA MISC.	EH 3/16	\$450.00	REFUND SUMMER CAMP
TOTAL DEPT. EARNINGS				\$450.00	- \$450.00 = \$0.00
ADMIN					
01400	4310	DELAWARE COUNTY DAILY TIMES	927366	\$452.40	3/9/16 LEGAL NOTICES
	4345	ICMA	316180 16	\$1,436.16	2016 ICMA MEMBERSHIP DUES
	4126	LINA	16065 4	\$36.20	3/16 GTL ADMIN
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$157.37	3/16 LTD ADMIN
	4345	PENNSYLVANIA MUNICIPAL LEAGUE	39141	\$650.00	2016 PENNSYLVANIA MUNICIPAL
TOTAL ADMIN				\$2,732.13	
FINANCE					
01401	4126	LINA	16065 4	\$79.56	3/16 GTL FIN
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$336.28	3/16 LTD FIN
TOTAL FINANCE				\$415.84	
BLDGS.&GROUNDS					
01403	4126	LINA	16065 4	\$5.74	3/16 GTL BUILDINGS
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$39.11	3/16 LTD BUILDINGS
	4210	PECO ENERGY	73253 3/16	\$87.16	301 IVEN LOT
TOTAL BLDGS.&GROUNDS				\$132.01	

LESS: Refunds *450.00

DISBURSEMENTS FOR APPROVAL REPORT #2016-3D

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
INFO TECHNOLOGY					
01404	4360	GREAT AMERICA LEASING CORPORATION	18443274	\$698.02	3/16 PLOTTER SCANNER
	4126	LINA	16065 4	\$26.52	3/16 GTL I.T.
	4360	MITEL LEASING	1363147	\$2,166.66	2/-3/16 BUILDING PHONES
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$79.96	3/16 LTD I.T.
TOTAL INFO TECHNOLOGY				\$2,971.16	
POLICE					
01410	4122	ARTHUR J. GALLAGHER MGMT SERV INC	1623576	\$12,956.75	WORK COMP HEART & LUNG PR
	4540	CHARIOT GRAPHICS INC.	5457	\$425.00	REPLACE GRAPHICS TO CAR 1
	4126	LINA	16065 4	\$659.89	3/16 GTL POLICE
	4126	NEW YORK LIFE INSURANCE COMPANY	48752834-16	\$266.00	WHOLE LIFE DVL
	4126	NEW YORK LIFE INSURANCE COMPANY	45487964-16	\$205.90	WHOLE LIFE SCD
	4126	NEW YORK LIFE INSURANCE COMPANY	48752749-16	\$284.25	WHOLE LIFE JJC
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$1,452.69	3/16 LTD POLICE
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$254.75	3/16 LTD POLICE CIV
	4240	OFFICE BASICS, INC.	369400 2/16	\$495.33	2/16 POLICE SUPPLIES
	4250	TD CARD - POLICE - FLANAGAN	00000027	\$60.70	SPIZZICO-FOOD AND DRINKS
TOTAL POLICE				\$17,061.26	
FIRE					
01413	4392	BROOMALL FIRE COMPANY	BFC 3/16	\$7,000.00	2016 CONTRIBUTION
TOTAL FIRE				\$7,000.00	
COMM.DEVPT.					
01416	4360	KEYSTONE MUNICIPAL SERVICES, INC.	23907	\$4,760.00	2/29-3/11 BUILD CODES

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
01416...	4360	KEYSTONE MUNICIPAL SERVICES, INC.	23908	\$1,624.00	2/29-3/11 APT CODES
	4126	LINA	16065 4	\$64.51	3/16 GTL COM DEV
	4360	NORMA GERRITY, RPR	NG 3/16	\$306.45	3/17/16 ZHB
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$269.85	3/16 LTD COMM DEV
	4240	OFFICE BASICS, INC.	369400 2/16	\$382.10	2/16 COMM DEV SUPPLIES
	4360	UNITED INSPECTION AGENCY, INC.	76674	\$195.00	3/16 PLAN REVIEW
	4340	WILLIAM T. MILLER	AL2PD0F6EA67	\$135.00	REIMBURSEMENT FOR RENEWAL
TOTAL COMM.DEVPT.				\$7,736.91	
SOLID WASTE					
01424	4350	DELAWARE CTY SOLID WASTE AUTHORITY	20160303	\$17,360.64	2/16 TIPPING FEES
	4126	LINA	16065 4	\$148.75	3/16 GTL REFUSE
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$822.50	3/16 LTD REFUSE
TOTAL SOLID WASTE				\$18,331.89	
ENGINEERING					
01429	4360	GANNETT FLEMING	0567562H1087	\$3,750.00	1/16 RETAINER FEE
	4365	GANNETT FLEMING	056756403747	\$160.00	229 WEST WAYNE
	4364	GILMORE & ASSOCIATES, INC.	149418	\$625.00	12/14/15 BOC MEETING
	4364	GILMORE & ASSOCIATES, INC.	150232	\$832.37	1/25/16 BOC MEETING
	4126	LINA	16065 4	\$19.00	3/16 GTL ENGINEERING
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$90.15	3/16 LTD ENGINEERING
	4240	OFFICE BASICS, INC.	369400 2/16	\$168.36	2/16 ENGINEERING SUPPLIES
TOTAL ENGINEERING				\$5,644.88	- \$160.00 = \$5,484.88
HWY-GEN.SVS.					
01430	4126	LINA	16065 4	\$95.34	3/16 GTL HIGHWAY
	4250	NORRIS SALES COMPANY INC.	81522	\$109.10	3/16 HIGHWAY SUPPLIES

LESS: DEVELOPMENT Escrow \$160.00

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
01430...	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$629.15	3/16 LTD HIGHWAY
	4240	OFFICE BASICS, INC.	369400 2/16	\$264.08	2/16 PW SUPPLIES
TOTAL HWY-GEN.SVS.				\$1,097.67	
TRAF.SIGNAL&SGN					
01433	4450	CHARLES A. HIGGINS & SONS	41536	\$70.00	W/B RT 30 AT RADNOR CHEST
	4450	CHARLES A. HIGGINS & SONS	41539	\$142.00	STATION & N. WAYNE
	4250	H. A. WEIGAND INC.	11183	\$1,311.00	3/16 STREET SIGNS & SUPP
	4250	U.S. MUNICIPAL SUPPLY INC.	6093421	\$177.52	3/16 SIGNS
TOTAL TRAF.SIGNAL&SGN				\$1,700.52	
STREET LIGHTING					
01434	4420	CHARLES A. HIGGINS & SONS	41565	\$1,089.00	2/16 LIGHT MAINTENANCE
	4420	CHARLES A. HIGGINS & SONS	41532	\$428.32	205 N WAYNE
	4420	CHARLES A. HIGGINS & SONS	41087	\$114.80	RT 30 & ALDWYN
TOTAL STREET LIGHTING				\$1,632.12	
TOOL&MCHNRY.RPR					
01437	4126	LINA	16065 4	\$24.73	3/16 GTL TOOLS
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$138.72	3/16 LTD TOOLS
TOTAL TOOL&MCHNRY.RPR				\$163.45	
ROAD MT.&RPRS.					
01438	4250	GLASGOW INC.	477125	\$562.89	2/16 ROAD PAVING MATERIAL
TOTAL ROAD MT.&RPRS.				\$562.89	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
P & R ADMIN					
01450	4126	LINA	16065 4	\$39.78	3/16 GTL REC
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$126.75	3/16 LTD PARKS
	4240	OFFICE BASICS, INC.	369400 2/16	\$62.43	2/16 REC SUPPLIES
TOTAL P & R ADMIN				\$228.96	
PARKS MAINT.					
01451	4210	AQUA PENNSYLVANIA, INC.	0272902 3/16	\$16.00	57 GARRETT AVE
	4210	AQUA PENNSYLVANIA, INC.	0375445 3/16	\$89.90	1 OLD MATSONFORD RD
	4210	AQUA PENNSYLVANIA, INC.	0273357 3/16	\$16.00	240 ROCKINGHAM RD
	4126	LINA	16065 4	\$74.56	3/16 GTL PARKS
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$512.89	3/16 LTD PARKS
	4210	PECO ENERGY	00600 3/16	\$25.74	COWAN PARK
TOTAL PARKS MAINT.				\$735.09	
REC. PROGRAMS					
01454	4260	METROPOLITAN FLAG AND BANNER CO.	4167	\$530.00	RECREATION/POLICE BANNER
TOTAL REC. PROGRAMS				\$530.00	
SULPIZIO GYM					
01455	4220	COMCAST	0206625 3/16	\$79.95	3/16 INTERNET SULP
TOTAL SULPIZIO GYM				\$79.95	
SPECIAL SRVCS.					
01464	4388	MEMORIAL DAY PARADE COMMITTEE	MDP 3/16	\$4,000.00	2016 MEMORIAL DAY PARADE

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
01464...	4389	RADNOR HISTORICAL SOCIETY	RHS 3/16	\$15,413.00	2016 CONTRIBUTION
	4385	WAYNE ART CENTER	WAC 3/16	\$16,475.00	2016 CONTRIBUTION
TOTAL SPECIAL SRVCS.				\$35,888.00	
TOTAL FUND 01				\$105,094.73	

(450.00) Less Rec Refund
(160.00) Less Development Escrow Reimburse

** 104,484.73*

DISBURSEMENTS FOR APPROVAL REPORT #2016-3D

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 02					
SEWER OPER.					
02421	4210	AQUA PENNSYLVANIA, INC.	0203686 3/16	\$19.00	500 KOP PUMP STATION
	4790	GANNETT FLEMING	0567564W1089	\$4,208.50	MIDLAND AVE SEWER
	4126	LINA	16065 4	\$30.46	3/16 GTL SEWER
	4126	NORTH AMERICAN BENEFITS COMPANY	9408 3/16	\$172.58	3/16 LTD SEWER
TOTAL SEWER OPER.				\$4,430.54	
TOTAL FUND 02				\$4,430.54	

DISBURSEMENTS FOR APPROVAL REPORT #2016-3D

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 04					
STORMWATER OPTG.					
04421	4790	CH2M	381055950	\$2,778.57	1/16 ITHAN CREEK WATERSHE
	4790	GANNETT FLEMING	0567564I1088	\$1,760.00	MILL ROAD CULVER
	4790	GANNETT FLEMING	0567561N9524	\$2,545.00	MARLBIDGE WAY CULVERT RE
	4360	GANNETT FLEMING	0567564J1088	\$12,310.00	5 CULVERT EVALUATIONS
	4790	GANNETT FLEMING	056756WW1090	\$435.00	MILL ROAD CULVER
TOTAL STORMWATER OPTG.				\$19,828.57	
STORMWATER ADMIN.					
04423	4370	CH2M	381055950	\$2,940.80	1/16 MANAGING THE GIS SY
	4370	CH2M	381055950	\$49.46	1/16 STORMWATER ADMINISTR
	4370	CH2M	381055950	\$1,841.95	1/16 STORMWATER PROGRAM A
	4370	CH2M	381055950	\$57.52	1/16 STORMWATER ADMINISTR
	4370	CH2M	381055950	\$1,103.71	1/16 STORMWATER PROGRAM A
TOTAL STORMWATER ADMIN.				\$5,993.44	
TOTAL FUND 04				\$25,822.01	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 08					
INSURANCE					
08471	4324	COMMONWEALTH ANNUITY & LIFE	1205166-16 I	\$135.38	WHOLE LIFE MJR + INT
	4324	COMMONWEALTH ANNUITY & LIFE	1205166-16	\$371.25	WHOLE LIFE MJR
	4324	LINA	16065 4	\$82.00	3/16 GTL RETIREES
TOTAL INSURANCE				\$588.63	
TOTAL FUND 08				\$588.63	

DISBURSEMENTS FOR APPROVAL REPORT #2016-3D

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 23					
WILLOWS					
23452	4210	PECO ENERGY	01402 3/16	\$723.11	WILLOWS MANISON GAS
TOTAL WILLOWS				\$723.11	
TOTAL FUND 23				\$723.11	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
TOTAL ALL FUNDS				\$136,659.02	